

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, October 11, 2016

REGULAR MEETING
4:00 PM

A regular meeting of the Board of Commissioners was held in the District Board Room. Those in attendance were Commissioners **Bob Powell** and **Jenny Bell**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. General Manager **Jeff Lakin** and President **Richard Bard** were not in attendance due to prior commitments. Visitor present was Reed Fitzpatrick.

1. VISITOR BUSINESS

- Reed Fitzpatrick was in attendance to request a transfer of one of 10 ERU's from an owned parcel to an adjoining property that has been in his family since 1983 and currently has no water attached. The Board tabled the issue until General Manager Lakin returns from vacation.

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, September 13, 2016 **Commissioner Powell** made a Motion to approve the minutes as presented; **Commissioner Bell** seconded. Motion approved unanimously.
- Approval of acquisition of shoring and road plates for excavation safety compliance **Commissioner Powell** made a Motion to approve the minutes as presented; **Commissioner Bell** seconded. Motion approved unanimously.
- Approval of acquisition of appurtenances to facilitate fabrication of a portable tank and booster pump system – Discussion occurred on the situation at 115th and SW Bank Rd. **Operations Lead Wahanik** reported that the temporary tank and pump system has no safe guards from vandalism and recommended enclosing the system. **The Board** tabled the issue until **General Manager Lakin** could weigh in on the situation. **Operations Lead Wahanik** stated that he would like to continue to follow up with the six people on the tank system and determine next steps. **Commissioner Bell** stated she will assist in contacting the customers. **Commissioner Powell** predicted that they will be planning 2017 budget expenditures.
- Release of additional ERUs to the waiting list – without **Commissioner Bard** in attendance **Commissioners Powell** and **Bell** postponed discussion until **Commissioner Bard** is present.
- Fiscal 2017 budget – The Board is needing more guidance, postponed any decisions to next meeting. **The Board** requested staff to ask **General Manager Lakin** if a special meeting is necessary to approve budget expenditures before the end of the year. **Commissioner Bell** made a formal request at this meeting of **General Manager Lakin** to quantify using Integrity Information Services, an off island Information Technology Consultant. Other line items were also discussed including conversation, meter replacements and main replacements.
- Comp Plan – input for capital plan inputs (6, 10, 20 years); settle on a source capacity assessment alternative. No discussion.

3. Commissioner Bell reported on a conversation with Tom Dean.

4. OPERATIONS REPORT

- Disinfection byproducts – **Operations Lead Wahanik** reported that the latest sampling round was in September. Results pending. DBPs could be reduced with the addition of mixers in the tanks. Recommended they be in the budget. Will provide data for the next board meeting.

- Reporting violation – **Operations Lead Wahanik** failed to send the state reports by the required due date of September 10th, 2016. It's a Tier 3 technique violation. The District has one year to notify our customers. The District will send the notification via customer's monthly statements in the next two billing cycles.
- **Operations Lead Wahanik** has submitted his resignation. Last day will be Wednesday, October 26th, 2016.

5. **ADMINISTRATION REPORT**

- None

6. **SIGN APPROVED MINUTES IN BOOK**

MEETING CONCLUDED @ 5:45 PM