

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Thursday, September 17, 2015**

**REGULAR MEETING**  
**4:00 PM**

**Meeting came to order at 4:00 PM**

A Regular meeting of the Board of Commissioners was held in the District Board room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Assistant **Kathy Good**.

**1. VISITOR BUSINESS**

- Multi Business LLC Certificate of Water Availability application - No one was present representing the requesting entity.  
**The Board** discussed the application and associated engineering report identifying usage, as well as historical information for the property. **Commissioner Powell** made a motion to approve the application, with the understanding that the installed 2” meter with its associated high base charge, has allowed the property to use at least two Water Service Units of usage. **Commissioner Bard** seconded the motion. Motion passed.

**2. BOARD DISCUSSION/ACTION**

- Approval of Tuesday, August 11, 2015 minutes – **Commissioner Bell** requested one edit to the minutes. **Commissioner Powell** made a motion to approve the minutes as amended. **Commissioner Bell** seconded motion. Motion passed.
- Resolution for transfer of funds - **Commissioner Bard** made a motion to approve Resolution 1164 to transfer \$50,000 from the Maintenance Fund to the Depreciation Fund. **Commissioner Powell** seconded the motion. Motion passed.
- Open letter to Vashon School District regarding capital campaign and bond – The draft letter was discussed. **The Board** authorized **General Manager Lakin** to immediately send out the letter as drafted.
- Policy Statement revisions - **The Board** concurred to table the discussion of policy statements revisions until a later date.
- Drought response plan - **The Board** concurred to table the discussion of drought response plan until a later date. **Commissioner Bell** requested adding preparedness for emergency water restrictions to the November meeting agenda.
- Obstructions in the system for fish - **Commissioner Bell** stated that she intends to continue working with the Washington Department of Fish & Wildlife to see what can be done to facilitate fish passage in our creeks.

**3. OPERATIONS REPORT**

- Fire hydrants on SW 206<sup>th</sup> Ct. - Not all of the parts have arrived yet. One of the three hydrants has been repaired.

- Disinfection Byproducts - **Commissioner Bell** redistributed a publication from the Washington State Department of Health about removing natural organic matter from raw water prior to chlorination.

#### 4. **ADMINISTRATION REPORT**

- Status of Morgan Hill and Vashon Meadows work by RH2 - RH2 is currently working on developing alternatives for the optimum use of the Morgan Hill well and station.
- Status of S&B work at Morgan Hill - S&B has completed the engineering, programming and hardware panels. Working on flowmeter specifications.
- Status of Ridge Road main replacement - Iversen & Sons has indicated they intend to mobilize the week of September 28<sup>th</sup>. Need to schedule a pre-construction meeting.
- Status of Well 1 redevelopment - **General Manager Lakin and Operations Lead Wahanik** are working with Water Recovery Services to finalize project details. They will mobilize in October.
- Website revisions update – Office Administrator Snyder has made great progress but she is looking for some outside assistance.
- Chamber of Commerce seeking to do something with the public drinking fountain - **General Manager Lakin** is investigating the history of the fountain to assist the Chamber in next steps. **Commissioner Bell** suggested making a recommendation to include a bottle filling station if replacement is deemed necessary.
- PACE completed hydraulic model import into InfoWater for submittal to Gray & Osborne

**Commissioner Bard** would like to put a discussion for releasing more water units to properties on the waiting list on the October meeting agenda.

#### 5. **SIGN APPROVED RESOLUTIONS**

**Meeting concluded at 7:00 PM**