

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, August 12, 2014

REGULAR MEETING
4:00 PM

Meeting came to order at 4:02 PM

A regular meeting of the Board of Commissioners was held at the District Office. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Office Administrator **Melody Snyder**. Visitor present was Natalie Martin, Editor of the Beachcomber.

1. **VISITOR BUSINESS** – there was no visitor business

2. **BOARD DISCUSSION/ACTION**

- Approval of minutes – Tuesday, June 10th, 2014 – The minutes were read and approved, Thursday, June 19th, 2014 – The minutes were read and approved as amended and Tuesday, July 8th, 2014 – The minutes were read and approved.
- Approve Resolution 1160 authorizing transfer of assets agreement with Vashon Meadows Homeowners Association – Resolution 1160 was not approved at this meeting. The Board will reconsider acting on the agreement and resolution at the September regular meeting.
- Watershed delineations discussion – expanding the district’s watershed boundary. **Commissioner Powell** requested tabling this topic pending further review and it be on the Agenda for the September 9th meeting. The remaining Board members concurred.
- Continue discussion on Innovation Plan – Strategy Document – topic has been postponed for a later meeting
- Continue discussion on usage analysis – topic has been postponed for a later meeting
- Continue discussion on possible Mission Statement revision – topic has been postponed for a later meeting

Commissioner Bell informed the rest of the Board that she will be absent from the September and October regular meetings. Telephone or web participation using the Skype® audio-visual application was suggested.

General Manager Lakin informed the Board that he will be unable to attend the October regular meeting.

3. **OPERATIONS REPORT**

- Trigg/Wheaton/Willingham follow-up – report given by **General Manager Lakin**. **Operations Lead Wahanik** and **Operations Tech Kassik** made site visits to the above listed customers concerning pressure issues. Flow tests were conducted at all three residences.
Trigg residence: The flow was noticeably less at the main residence compared to the barn. Staff recommended further investigation by Mr. Trigg to find the on-site restriction – perhaps a failed pressure regulator.
Wheaton business: pressure at her residence is back to historical levels after the change in Vashon Highway PRV setting. Staff completed extensive investigations and testing on site, and recommended to her to investigate the condition of her service line from the meter, use more efficient watering practices and to consider a service size upgrade.
Willingham residence: initial onsite flow test caused a pressure drop from 46 to 18 psi. After staff discovered and removed a failed pressure regulator and a clogged filter cartridge

from a whole house in-line water filter system, a subsequent flow test caused a pressure drop from 46 to 40 psi.

Commissioner Bard recommended that staff note what the issues were versus what the actual causes were. **Commissioner Bell** pointed out the water consumption at Kathy's Corner is higher than the one ERU attached to the property. **Commissioner Powell** was satisfied with the results of staff assistance and considers the situation closed.

General Manager Lakin pointed out that Tom Trigg's assertions that the district was violating DOH requirements by not providing adequate fire flow were baseless. The DOH requirements pertain exclusively to fire hydrants. In addition, PACE Engineers pointed out that raising the pressure by 10 psi would not increase fire flow – fire flow is a function of water main size primarily.

4. ADMINISTRATION REPORT

- LS Cedar developer extension – **General Manager Lakin** reported that Loren Sinner of LS Cedar intends to complete construction of his developer extension this year.
- Email vendor switchover – **General Manager Lakin** is working with the District's IT consultant to switch over to a different web and email service provider. The district has been experiencing a larger than normal volume of junk mail and our current provider has been unable or unwilling to mitigate the problem.

5. SIGN APPROVED MINUTES IN BOOK

Meeting concluded at 5:25 PM