

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, August 11, 2015**

**REGULAR MEETING**  
**4:00 PM**

**Meeting came to order at 4:02 PM**

A Regular meeting of the Board of Commissioners was held in the District Board room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitor present was Doug Sudduth.

**1. VISITOR BUSINESS**

- Doug Sudduth representing Multibusiness LLC which has purchased Joy's Cleaners and is requesting a CWA to repair the roof of the building. After a brief discussion the Board concurred that District policy is clear regarding the requirements for a report stamped by a registered professional engineer specifying the average and peak day water demand for the parcel pursuant to the owner's plans, which was not delivered by Mr. Sudduth. **Commissioner Powell** has also offered to research parcels such as Multibusiness LLC and others to validate water unit/ERU numbers for customers that have been paying for larger meters and have one water unit assigned to the parcel.

**2. BOARD DISCUSSION/ACTION**

- Approval of minutes – Tuesday, June 9<sup>th</sup>, 2015 – A Motion was made by **Commissioner Bell** to approve the minutes as amended; **Commissioner Powell** seconded. Approved unanimously. Wednesday June 10<sup>th</sup>, 2015 – A Motion was made by **Commissioner Powell** to approve the minutes as amended; **Commissioner Bell** seconded. Approved unanimously. Tuesday, July 14, 2015 – A Motion was made by **Commissioner Powell** to approve the minutes as amended; **Commissioner Bell** seconded. Approved unanimously.
- S&B integration proposal for Morgan Hill – A Motion was made by **Commissioner Powell** to approve the S & B integration; seconded by **Commissioner Bell**. Approved unanimously.
- Previous Wellfield Booster Pump Station design work by RH2 – **General Manager Lakin** wanted to state for the record the February 12, 2013 agreement with RH2 to design the New Wellfield Booster Pump Station was approved by the Board.
- Morgan Hill and Vashon Meadows incorporation into the distribution system. A Motion was made by **Commissioner Bard** to approve **General Manager Lakin** to sign agreement with RH2 Engineering to incorporate the Morgan Hill and Vashon Meadows facilities into the distribution system; seconded by **Commissioner Powell**. Approved unanimously.
- Applicability of UV disinfection – **Commissioner Bard** stated that a UV project would be expensive and wouldn't reduce DBPs to zero - we still have to chlorinate. **Commissioner Bell** realizes that there is a disparity issue between her, WEDECO/XYLEM and **General Manager Lakin** and she would like to have GM Lakin phrase his concerns and why.
- The subject of fish monitoring was added to the agenda ad hoc by **Commissioner Bell**. Discussion continued on the existence and status of fish in the two creeks used by the District. **Commissioner Bell** has requested GM Lakin to ask for a basic summary as to why GM Lakin believes no salmonids in District 19 streams.

**3. OPERATIONS REPORT**

- Production during dry weather – has remained consistent, lower than 2000-2004 average as well as usage. Peak day to date 711,700 gallons.

- Chlorine feed modifications at the wellfield – Equipment installed and operating. Sampling continuing.
- **Operations Lead Wahanik** reported that Seattle, Tacoma and Everett are asking customers to reduce water consumption by 10%. The Beachcomber has been informed that the District is at approximately 60% production capacity. Wahanik stated our system is not under any duress at this time but he does have some concerns with normal rain fall for next year. **Commissioner Bell** suggested sending out a newsletter offering tips and suggestions for water conservation and describing the process of public notification in case of a water emergency.
- Fire hydrants on SW 206<sup>th</sup> Ct. are in need of repair and have been marked as unusable until repairs are made. Parts on order.

#### 4. **ADMINISTRATION REPORT**

- Vashon Allied Arts development – on going, more discussion and next month’s meeting
- Comprehensive Plan status – need to schedule special meetings to continue process
- Water rates – tabled for next month’s meeting
- Agenda Items for next month’s meeting:
  1. **Commissioner Powell** - revisions to our policy statements
  2. **Commissioner Bell** – obstructions in the system for fish
  3. **Commissioner Bell** - Emergency preparedness in drought conditions

#### 5. **SIGN APPROVED MINUTES IN BOOK**

**Meeting concluded at 6:50 PM**