

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, May 13, 2014

REGULAR MEETING
4:00 PM

Meeting came to order at 4:03 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District's Office. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitor present was Mark Vornbrock.

1. VISITOR BUSINESS

- Mark Vornbrock, Vornbrock Construction Inc. – Mark Vornbrock presented plans for adding two storage buildings on parcel 3023039096. The King County Fire Marshal insists on receiving a Certificate of Water Availability (CWA) form for submitting fire flow test results. In accordance with District policy, the Board must approve the commercial CWA. **Commissioner Powell** made a Motion to approve the CWA contingent on the applicant signing the District's request form. **Commissioner Bard** seconded; all approved.

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, April 22, 2014 – The minutes were read and approved as presented.
- Low Income Vouchers Resolution 1159 – **Commissioner Bard** made a Motion to approve Low Income Resolution 1159 as amended from the draft; **Commissioner Bell** seconded; all approved.
- Nelson water unit move – **Commissioner Powell** made a Motion to approve Ms. Nelson's request to move one water unit from parcel 1535203325 to 1535203355; **Commissioner Bard** seconded; all approved.
- Lester watershed parcel availability – there is a small .03 acre parcel in the District's watershed that has become available for purchase. **The Board** approved **General Manager Jeff Lakin** to pursue negotiations to attempt to purchase the property.
- Employee Handbook revisions – employees of the District have requested exchanging Veterans Day Holiday for Christmas Eve, and new law SSB5173 has also been added to the employee handbook. **Commissioner Bard** made a Motion to approve the additions; **Commissioner Powell** seconded; all approved.
- Process for Watershed Protection Area boundary revisions – discussion on this topic was postponed until a later date.
- Continue discussion on Innovation Plan – Strategy Document – revisions – discussion on this topic was postponed until a later date.
- Continue discussion on usage analysis - revisions – discussion on this topic was postponed until a later date.
- Continue discussion on possible Mission Statement revision – revisions – discussion on this topic was postponed until a later date.
- **Commissioner Bard** is expecting to be absent from one or more meetings for business reasons this summer and his willing to resign his position if deemed necessary by the rest of the Board. **Commissioners Powell** and **Bell** stated they are willing to work around his schedule and discussed the possibility of **Commissioner Bard** attending the meetings via "Skype" or phone communication if possible. **Commissioner Bell** is appreciative of the differences they all have and is supportive of **Commissioner Bard** being part of the Board.

- Water conservation – **Commissioner Bell** discussed ways to disseminate irrigation information to customers about how to treat their yards in the peak summer months. Topics included adding a full page to the district’s web site dedicated to landscape care and irrigation and also adding some short sentences to the water statement providing water use hints.
3. **OPERATIONS REPORT – Presented by Operations Lead Armin Wahanik**
 - There were high DBP results on Soper Road for the most recent sample. **Operations Lead Wahanik** reviewed how DBPs are formed and what contributed to the high result. There will be a sanitary survey with the Department of Health coming up soon and he’ll discuss possible mitigation alternatives with them.
Commissioner Bell suggested the District consider using Ultraviolet disinfection (UV). **General Manager Lakin** reported the District has looked into (UV) on more than one occasion in the last 10 years concluding the footprint of the Treatment Plant is not conducive unless a major plant modification was completed. **Commissioner Bell** would still like the District to make contact with Trojan UV Co., who authored an article on the subject, to possibly give us a presentation. **General Manager Lakin** will attempt to arrange an onsite presentation for an upcoming regular Board meeting
Commissioner Bard indicated that one of the Commissioners could participate in the DOH sanitary survey as has been done in the past.
 4. **ADMINISTRATIVE REPORT**
 - Next Month agenda – The Board will re-add the items postponed from this meeting to the June 10th, 2014 meeting. Potentially add discussion on UV. **Commissioner Powell** indicated that he would be absent from the September 9th, 2014 meeting, **Commissioner Bell** indicated she would be gone as well and **General Manager Lakin** requested to be absent from the October 14th, 2014 meeting. The consensus is that the District could move the September 9th and October 14th, 2014 meeting into one near the end of September. Further discussion will continue on the meeting changes at a later date.
 5. **SIGN APPROVED MINUTES IN BOOK**
 6. **SIGN RESOLUTIONS**
 7. **SIGN VOUCHERS**

The meeting concluded at 6:27 PM.