

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, March 8, 2016**

**REGULAR MEETING**  
**4:00 PM**

A Regular meeting of the Board of Commissioners was held in the District Board room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitor present was Bianca Perla.

**Meeting came to order at 4:01 PM**

• **VISITOR BUSINESS**

- Bianca Perla – invited to discuss her proposals for providing creek assessments (attached). She has proposed two alternatives. Level One, general walkthrough and assessment, “Complete Baseline Analysis of Ellis and Beall Creeks” highlighting basic data on habitat structure. Level Two, a high level more comprehensive analysis, “Qualitative biological evaluation of Ellis and Beall Creeks” including a walking field survey, fish survey and a report write up. After discussing, a Motion was made by **Commissioner Bell** to hire Bianca Perla to begin with level one walkthrough assessment for Beall and Ellis Creeks; **Commissioner Powell** seconded. Motion passed.

• **BOARD DISCUSSION/ACTION**

- Approval of minutes – Tuesday, February 9, 2016: Motion was made by **Commissioner Powell** to accept the minutes as written; **Commissioner Bard** seconded. Motion passed. Thursday, February 24, 2016: Motion was made by **Commissioner Powell** to accept the minutes as written: **Commissioner Bard** seconded. Motion passed.
- Resolution 1167 to close PWTF Fund account #090196010. Motion was made by **Commissioner Bard** to authorize the closure of the PWTF Fund; **Commissioner Powell** seconded. Motion passed
- Updating Comp Plan policies – **The Board** agreed on certain revisions to the Comprehensive Plan policies. They will schedule another special meeting sometime near the end of April to continue the policy revisions discussion.
- Comp Plan special meetings schedule – **The Board** requested **General Manager Lakin** to provide them with a frame work of sections that will require Board input and decision making in order to meet the Department of Health’s (DOH) timeline and requirements.

• **OPERATIONS REPORT**

- Wellfield water quality – there was a discussion of the recent carbon dioxide rehabilitation treatment of Well 1. Drawdowns and productivity have improved dramatically. However, an odor is being detected at the well and the water turns yellow when chlorinated. DOH has confirmed our suspicion that iron and sulfurous minerals have reacted with the carbon dioxide and leached into the groundwater. Well 1 is out of service until a flushing regimen can be completed.

• **ADMINISTRATION REPORT**

- Credit card fees – With the new credit card surcharge commencing April 1<sup>st</sup>, 2016 the Board has decided that there will be no credit card transactions for miscellaneous charges – cash and checks only accepted.

- Status of Morgan Hill and Vashon Meadows work by RH2 – **General Manager Lakin** will be preparing wiring diagram drawings to be given to an electrician for installation of the hardware at Morgan Hill.  
At Vashon Meadows, will soon implement the first task which is to connect the six customers on the well will to set meters and install service lines to homes.
- Results of advertisement for Phase 6 of Ridge Road main replacement – no bids have arrived yet; March 11<sup>th</sup>, 2016 at 1:00 pm is the due date.
- Reservoir mixers – our engineering consultant RH2 suggests bidding mixers from the two manufactures PAX and SolarBee. **General Manager Lakin** will bid it out and bring results to the Board at a future meeting.
  
- **IMPROVING COMMISSION MEETING CLIMATE**
  - The Board discussed the climate of meetings and ways to improve it going forward.
  
- **SIGN APPROVED MINUTES IN BOOK**

**Meeting concluded at 7:00 PM**