

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, January 12, 2016

REGULAR MEETING
4:00 PM

Meeting came to order at 4:00 PM

A Regular meeting of the Board of Commissioners was held in the District Board room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and via skype **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. There were no visitors present.

1. VISITOR BUSINESS

-

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, December 8th, 2015 – the approval of the minutes were postponed until the February 8th, 2016 meeting.
- Request for additional living units at Sullivan Apartments complex – the Board discussed the letter drafted by **Commissioner Bard and General Manager Lakin** to Mr. John Reed Hunter denying his request for a Certificate of Water Availability in support of additional living units at the Sullivan Apartment complex. The Board approved the verbiage and directed **General Manager Lakin** to forward to Mr. Hunter.
- 2016 truck purchase – Board review on purchase – After much discussion related to engine type and District requirements, the **Board** gave **General Manager Lakin** approval to pursue bids for the new truck per the specifications recommended by staff.
- Response to WASWD regarding SB6115 (utility tax bill) – The Board is not interested in providing any input and will remain neutral. **General Manager Lakin** will forward response to WASWD.
- Description of position for conservation/alternative water supply manager – **Commissioner Bell** believes the District has need of and could utilize outside professional consulting services for conservation and developing alternative water supply plans. **Commissioner Bard** is opposed to the idea. **Commissioner Powell** is open to **Commissioner Bell's** suggestion but requested she present clear objectives next meeting.
- Development of checklist for chronic water shortages – At the December 8, 2015 meeting, **Commissioner Bell** asked to plan to set a date to create a workshop for discussion about chronic water shortages. She believes the District needs a policy concerning long term chronic water shortages. After further discussion **Commissioners Bard and Powell** requested **Commissioner Bell** forward specifics of what a workshop will cover for developing a checklist for chronic water shortages.
- Suggested measures for regular publication of water consumption by users to increase awareness – Commissioner Bell. Postponed. **Commissioner Bell** to bring suggested format of publication.
- Bianca Perla – **Commissioner Bell** has made contact with Bianca Perla and she will create a work proposal with costs when she receives specifics regarding what the District wants to accomplish related to fish. **Commissioner Bard** stated he is over the fish issue. **Commissioner Powell** stated he had no comment.

3. OPERATIONS REPORT

- Status of disinfection byproducts (DBPs) analysis – a discussion occurred regarding a previously forwarded one page report prepared by **Operations Lead Wahanik** and mitigation techniques for DBPs. Tank mixer vendor proposals to be forwarded soon. **Commissioner Bard** requested a timeline be presented at the next meeting for deploying both tank mixing and manganese treatment.
- 2015 Production – Mirrored 2005-2009. System not challenged or strained by lengthy dry spell.
Well 1 wired and tested following rehabilitation. Definite improvement in drawdown at 80gpm. Will test further at a later date.
- Morgan Hill well drawdowns - **Operations Lead Wahanik** is analyzing the data. Continual use while the Treatment Plant has been shut down due to heavy rainfall runoff has likely been responsible for slightly lower drawdowns.

4. ADMINISTRATION REPORT

- Credit Card fees – The board is in favor of a credit card surcharge but more research is necessary. A final proposal will be presented at the next regular meeting.
- Status of Morgan Hill and Vashon Meadows work by RH2 - still waiting on first report for Morgan Hill. Vashon Meadows draft report sent back to RH2 for revisions following review by **Operations Lead Wahanik** and **General Manager Lakin**.
- Status of S&B work at Morgan Hill – next step is to permanently mount hardware at the Morgan Hill site. Cellular portal testing has been completed.
- G & O Comp Plan – G&O will schedule the required preplan meeting with the Department of Health (DOH) at the DOH offices in Kent. **Commissioner Bard** requested **Commissioners Powell and Bell** plan on working on suggested policy revisions before the next special meeting dedicated to the Comp Plan. **Commissioner Bard** will be out of town after the March meeting.
- Financials – a brief discussion occurred regarding the 2015 year-end Profit & Loss statement.

5. SIGN APPROVED MINUTES IN BOOK

Meeting concluded at 6:13 PM