

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, August 15, 2017

REGULAR MEETING
4:00 PM

Board Secretary **Bob Powell** called the regular meeting of the Water District 19 Board of Commissioners to order at 4:00 PM. Commissioner **Jenny Bell** was also present. Commissioner **Richard Bard** was out of town on business. District staff members in attendance were General Manager **Jeff Lakin**, Operations Lead **Jamie Hatton** and Office Administrator **Melody Snyder**. Public guests present were Dave Schweinler, Jeff Lewis, Erin Kelly with Strata Architects, Eric Weber and Ben Lee with Landau Associates, Tom Bardeen, Bryan Rutherford, Cindy Walker, Steve Urban, Marie Brown and Troy Kindred.

1. VISITOR BUSINESS

- Tom Bardeen – request to move ERUs – Mr. Bardeen was in attendance to determine status of his request to move ERU’s between his non-contiguous parcels, tabled at the July 11 meeting. The **Board** has considered his request and discussed setting policy, rather than approving an exception to current policy. They are still ironing out details on the policy revision and will define within approximately a month. Mr. Bardeen will be contacted once a decision has been made.
- Erin Kelly, with Strata Architects working for McConnell Real Estate – Brought in revised plans concerning the Vashon Coffee and Pizzeria project to include the addition of two apartments in the rear of the building. Original Certificate of Water Availability request was approved at the November 2016 meeting. **Commissioner Powell** uncertain how to approach this mixed use Commercial/Residential development. Current District policy doesn’t address mixed use. The **Board** concurred that they will not be making any exceptions. It is their preference to postpone a decision until **Commissioner Bard** provides input. **Commissioner Bell** stated the Board will re-review the information provided and will respond to Erin subsequent to the August 25th special meeting.
- David Schweinler is requesting re-consideration for a water connection for vacant parcel 1722039083 which was included in the ULID 12 project in 1988. His request is based on the agreement struck with the District to not develop the parcel for 15 years. Before 15 years expired, the District entered into a water moratorium. **Commissioner Powell** stated the Board recognizes that there is an issue of equity for ULID participants to be given a higher priority for water after the waiting list is fully served. The intent of the Board is to reach out to these property owners prior to redefining policy for issuance of ERUs. The District is willing to start a new list for these ULID 12 property owners with David Schweinler at the top. Mr. Schweinler was pleased with the suggested approach.
- Eric Weber and Ben Lee, Landau Associates – Mr. Weber presented preliminary data analysis for the wellfield performance for the years 2011 – 2016. **Commissioner Powell** stated the short term need is to codify a defensible number for wellfield capacity for the Comprehensive Water System Plan that extends out 20 years and whether or not that capacity is able to meet average day demand per the Washington State Department of Health recommendations. Mr. Weber committed to producing a formal report highlighting the analysis as well as recommended operating and maintenance plans which will include a capacity component. He requested 2017 data. **General Manager Lakin** will fulfill request.

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Special Meetings Tuesday July 11th, Thursday July 13th, Thursday July 17th, Monday July 24th, and Monday July 31st, 2017 – all were approved as presented. Action on meeting minutes for Tuesday, July 11th, 2017 was postponed due to Commissioner Bard's absence.
- Well 4 rehabilitation – discussed with Eric Weber as noted above.

3. OPERATIONS REPORT

- **Operations Lead Jamie Hatton** reported peak day in July is 843,000 gallons. She reported having some scaling issues with the graphs presented. Peak day higher than the previous five years.
The Board requested review of the 'day' boundaries for production to avoid totals of more or less than 24 hours. Our latest software acquisition (Dream Report) will automatically report information on a 24 hour day when deployed.

4. ADMINISTRATION REPORT

- Operations Technician opening – two more applicants are being reviewed. One possible applicant is job shadowing **Operations Lead Hatton** on Thursday. Another has been sent follow up questions which have yet to be returned.
- January and February storm damage – disaster relief grant funds through FEMA and Washington State. The District should be receiving approximately \$3800.00 from FEMA. The state is still processing requests.
- Morgan Hill SCADA integration – completed by S & B
- Water Main Leak on 96th Pl. SW – current location of the main is on Jeff Lewis' property. Multiple attempts to find the leak have been unsuccessful.
After weighing the options of further investigation on private property and repair versus replacement of the 1971 ABS main, the **Board** made the decision to approve the emergency replacement of the 1 inch main with a new temporary main.
Commissioner Powell moved to commit \$10,000 to fund the replacement main.
Commissioner Bell seconded. Motion passed.

5. SIGN APPROVED MINUTES IN BOOK

MEETING CONCLUDED @ 7:15pm