

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, October 9, 2018

REGULAR MEETING 5:30 PM

Board President **Bob Powell** called the regular meeting of the Water District 19 Board of Commissioners to order at 5:29 PM. Commissioner **Seth Zuckerman**, General Manager **Jim McRae**, Operations Lead **Jamie Hatton** and Office Administrator **Melody Snyder** were also present. Also present was newly appointed to position #2 Board of Commission Mike Weller, visitor Gay Rosser and Jim Hauser.

AGENDA:

• **OATH OF OFFICE:** Mike Weller took the Oath of Office to fill the Position #2. He will serve until December 31, 2019. Welcome Commissioner Weller!

• **VISITOR BUSINESS**

- Jim Hauser – Vashon Be Prepared - MERT (Marine Emergency Response Team) – Mr. Hauser came to the board meeting to request permission for their organization to use the district’s repeater for training and emergency use. They currently use Marine VHF radios but the Federal Communications Commission says that they should not be used to communicate with on-shore radios, so are not suitable for training situations and may not work in emergency situations. They are requesting to use the repeater at least 4 times a year for training purposes. **The Board** approved the use and requested General Manager McRae to draft a Memoriam of Understanding.
- Gay Rosser selling back a water unit – Ms. Rosser made a request to the district to return her second water unit which has not been connected to any house nor has there been a meter installed. She filled out the district’s water unit release in exchange for \$7,000.00 and understands that the property will have difficulty obtaining additional water units in the future. **Commissioner Powell** made a Motion to offer the returned water unit to the individual at the top of the waiting list; **Commissioner Zuckerman** seconded. Motion passed unanimously.

• **BOARD – ACTION REQUIRED**

- *Additional information required for meeting & Confirmation of Agenda*
- Permission to utilize District’s radio repeater for MERT - approved
- Sale of a Water Unit back to the District – Gay Rosser submitted a requested to have the district buy back a unit - approved
- Approval of minutes – Special Meeting - Thursday, September 6th, 2018 – postponed for further review.
- Approval of minutes – Regular Meeting - Thursday, September 20th, 2018 – **Commissioner Zuckerman** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded. Motion approved unanimously.
- Water System Plan timeline – **General Manager McRae** stressed the need to schedule meetings to work on the Comprehensive Plan. Revisions to the plan can always be submitted after plan has been approved. **Commissioner Zuckerman** suggested setting special meetings and work on chapters 1, 5 and 9. **Operations Lead Hatton** will work on Chapter 4 which she anticipates being done in two weeks. **General Manager McRae** will also review chapters 1, 5 and 7 ahead of the meeting.

Commissioner Weller asked to have a copy of the schedule sent to him for review. **The Board** scheduled a special meeting for Tuesday, October 23rd, 2018 at 6:30 pm to continue work on the Comprehensive Plan and discuss the possible rate increase.

- Approve Revised Capital Improvement Project or CIP – The Board reviewed the list presented by General Manager McRae. Top priority infrastructure mains were discussed, plus water quality issues resulting from the old lines. Projects could run around 7.8 million. He also spoke about selling the backhoe, trailer and dump truck as surplus property. All are too big for the district's needs. **General Manager McRae** will repopulate the CIP, to include the projects that are not on the current list and put together a proposal and present at the October 23rd special meeting.
- Server maintenance to upgrade storage capacity – The district's technical advisor informed **General Manager McRae** that it will cost around \$6,000.00 to upgrade the server.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Review work done with Warren Perkins of G&O on the water system plan and discuss a completion schedule, now that the decision has been made to utilize 2016 as the base year for the plan
- Beall Creek Habitat Project – no decisions at this time

Commissioner Powell made a Motion to conclude the meeting at 8:17 PM; **Commissioner Weller** seconded. Motion approved unanimously