

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, October 9, 2012

REGULAR MEETING
4:30 PM

Meeting came to order at 4:30 PM

A Regular Meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Secretary **Bob Powell**, Commissioner **Richard Bard**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**.

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION/ACTION

- Master Resolution - Counsel Review – **Commissioner Haworth** called for a special meeting to focus on Counsel comments and suggested revisions. The meeting will be on Thursday, October 18th, 2012 at 10:00 am. Board counsel will attend the meeting by telephone.
- Dental Plan – alternate plan consideration – **General Manager Lakin** provided three years worth of District dental claims history. A self-managed plan will potentially be less expensive and provide more coverage per employee. The Board made no decisions at this time.
- 2013 Budget – First draft – overview – **Commissioner Haworth** called for a special meeting for Tuesday, October 16th, 2012 at 10:00 am to allow for more time for the Board to review the 2013 budget. Staffing changes, rate tier/base changes and capital budget were discussed.
- Approval of minutes – September 11, 2012 – **Commissioner Powell** made a Motion to approve the minutes as written; **Commissioner Haworth** seconded the Motion. Motion approved unanimously.

3. OPERATIONS REPORT

- Beall Well operations – **Operations Lead Wahanik** reported that Beall Well had been off for 3 months. Beall well information will be on the monthly report. Morgan Hill well taken off line to complete a recovery test. Peak day for 2012 below 700,000 gallons.

4. ADMINISTRATIVE REPORT

- School Well – **Commissioner Haworth** and **General Manager Lakin** met with School District Superintendent Michael Soltman and Eric Gill to discuss the proposed joint well project. Tom Dargel, School District Business Manager has made a request for additional data regarding potential savings on water bills. Expect a response by next school board meeting.
- Automated meter reading system – Still encountering a few software glitches but staff was able to download meter reads into the billing software.
- Bid opening – PRVs – The district received two bids. Lowest bid was H.D. Supply Waterworks at \$102, 697.00. **General Manager Lakin** to proceed with bid award and ordering process.

- Beall Creek watershed parcel 322303UNKN update – **General Manager Lakin** found the actual sale documents confirming the District ownership of the property. Counsel will take the lead on contacting King County for proper recording.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Bard made a Motion to conclude the meeting at 6:50 PM; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.