

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, October 8, 2013

REGULAR MEETING
4:30 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitors present were Mark Graham and Jenny Bell.

Meeting came to order at 4:29 PM

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION/ACTION

- Draft 2014 budget – A brief overview was presented by **General Manager Lakin**. Income: predicting water sales to be flat of slightly declining. Slight increase in interest income. SMA possibilities with Madrona Cove and Maury Mutual. Should consider modest rate increase. Priority expenses: Booster Pump station reconfiguration, continuation of the Ridge Road main replacement. Health care costs are still an unknown. **Commissioner Haworth** does not anticipate the School Well project moving forward.
- Elizabeth Schmitt letter – The requested letter has been written and approved; awaiting all Board members present for signature.
- Verizon proposal for cellular communications for Morgan Hill at a predicted initial investment in 2013 of \$2,000.00. **Commissioner Powell** made a Motion to approve the contract with Verizon for the new cellular communication; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.
- Approval of minutes – Tuesday, August 13, 2013 – **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded the Motion. Motion passed unanimously. Tuesday, September 10, 2013 – **Commissioner Haworth** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded the Motion. Motion passed unanimously.

3. OPERATIONS REPORT

- DOH on-site filter operations ten-year evaluation. Site visit by two DOH representatives on 9/23 to check filter operations and continuous monitoring procedures. The District is to receive a report and recommendations.
High rainfall in September contributed to lower than average water demand.

4. ADMINISTRATIVE REPORT

- Maury Mutual Water Company operations interlocal agreement – working with Board Council to produce a Satellite Management Agreement draft.
- PRV vault installations status – two valves have been installed to help isolate one of the zones per consultant recommendations. Need to install the above ground vault on Ellisport Road.
- Vashon Meadows Well assumption status – waiting for the consultant to submit the report for examination to DOE.
- Kiesecker annexation status – currently waiting for statutory waiting period to expire prior to the Boundary Review Board decision being finalized.

- Water unit liquidation status – down to five available units.
- Beall Pump Station – 95% complete – **The Board** would like a tour of the station. Will schedule a special meeting at 3 o'clock on November 12th, 2013 just before the regular meeting.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Haworth made a Motion to conclude the meeting at 6:02 PM; **Commissioner Bard** seconded the Motion. Motion passed unanimously.