

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, August 14, 2012

REGULAR MEETING
4:30 PM

Meeting came to order at 4:30 PM

A Regular Meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**.

1. VISITOR BUSINESS

- There was no visitor business.

2. BOARD DISCUSSION/ACTION

- Leak adjustment policy review/ revisit – a proposal to revise the policy to be based on the wholesale cost of the water was presented to the **Board**. The **Board** came to consensus to revise the policy as presented and incorporate into the Master Resolution draft.
- Office roof changes – parapet removal – Construction is going as planned, roof panels had to be special ordered. Work should be completed by the end of the month.
- Approval of minutes – Tuesday, July 10, 2012 – **Commissioner Powell** made a Motion to approve the minutes as submitted; **Commissioner Bard** seconded the Motion. Motion approved unanimously.
- School District Joint Planning Process - No word yet from Eric Gill at the School District – **Commissioner Haworth** will attempt to make contact to expedite moving forward on the project.

3. OPERATIONS REPORT

- Beall Treatment Plant operations – so far biggest peak day has been 574,000 gallons in early August.
- Discussed elevated March THM's.
- Beall well – new flow controls in service.

4. ADMINISTRATIVE REPORT

- FCS Group – proposed contract for Local Facilities Charge policy review. The **Board** requested taking a second look at the desired deliverables to reduce cost.
- Automated meter reading system – work progressing. Still working out some software glitches, should be ready to implement new AMR devices by end of month.
- Quiet title action for Beall Creek watershed parcel 322303UNKN still in progress. **General Manager Lakin** reported that the District had not purchased the parcel as reported in the July 10, 2012 minutes; the seller of the property never signed the purchasing agreement. A condemnation proceeding was initiated. Next steps are to pursue locating and acquiring the court records.
- Northshore Utility District – they've created a wage and benefit database – all web based. WASWD will have a link on their site.
- Master Resolution – anticipate completion in fall. The **Board** requested an executive summary of data revisions in the capacity report to be presented in conjunction with the draft 2013 budget in October.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Bard made a Motion to conclude the meeting at 5:55 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.