

**WATER DISTRICT #19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, August 13, 2013**

**REGULAR MEETING**  
**4:30 PM**

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. President **Steve Haworth** was out on vacation.

**Meeting came to order at 4:29 PM**

1. **VISITOR BUSINESS** – There was no visitor business
2. **BOARD DISCUSSION/ACTION**
  - Moratorium and release of water connections post waiting list policy - **Commissioner Powell** made a Motion to approve the water allocation policy post waiting list; **Commissioner Bard** seconded the Motion. Motion passed unanimously.
  - Formal vote on request for a Certificate of Water Availability by the estate of Frances Kelly and Mary Kelly – **the Board** sees no reason to make an exception to or a change in policy at this time. A letter will be sent to the executrix of the estate elucidating the Board's position.
  - Revision of schedule of fees – dedicated fire line charges – **Commissioners Bard and Powell** concurred that charging King County Library Services 40% of the General Facilities charge for the dedicated fire line connection was appropriate.
  - Water main abutment policy revisited – the **Board** discussed whether to leave current policy language in place and enforce the policy or to revise the policy. The **Board** concurred that abutment should only apply if King County fire protection requirements include the need for a water main extension. No changes to existing policy were made at this time. **General Manager Lakin** to update policy language for the next regular meeting.
  - Zero use water connection return policy revisited – The Application for Water form needs to be revised removing language requiring the return of unused water units after three years.
  - Approval of minutes – **Special Meeting: Monday July 8, 2013** – **Commissioner Bard** made a Motion to approve the minutes as written; **Commissioner Powell** seconded the Motion. Motion passed unanimously. **Regular Meeting: Tuesday July 9, 2013** – **Commissioner Powell** made a Motion to approve the minutes as amended; **Commissioner Bard** seconded the Motion. Motion approved unanimously.
3. **OPERATIONS REPORT**
  - Water production has been stable. Peak day around July 14<sup>th</sup> at 640,175 Gallons, Average day 490,743 Gallons.
4. **ADMINISTRATIVE REPORT**
  - PRV vault installations status – Still waiting for delivery of above ground box for last valve.
  - Vashon Meadows Well assumption status – the district has not heard back from the Department of Ecology.
  - Kiesecker annexation status – notice of intent has been re-sent to the King County Boundary Review Board.
  - Ellisport Creek springs research – Ellisport water system, taken over in 1974 by Water District 19, utilized the springs on Ellisport Creek. **General Manager Lakin** is researching existence of documented water rights.

- Water unit liquidation status – Still awaiting word if the last nine of the original 30 units released in 2012 are going to be accepted.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

**Commissioner Powell** made a Motion to conclude the meeting at 6:08 PM; **Commissioner Bard** seconded the Motion. **Motion passed unanimously.**