

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, July 10, 2012

REGULAR MEETING
4:30 PM

Meeting came to order at 4:34 PM

A Regular Meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**.

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION/ACTION

- Private Service line insurance – In support of a possible revision to the leak adjustment policy, **General Manager Lakin** has looked into insurance programs that could be managed through the District and charged on our customer's accounts. An insurance program would save the District the cost of refunded commodity charges for a customer leak. The **Board** would like **General Manager Lakin** to look into charting data related to actual wholesale cost of the lost water.
- Office roof changes – office building parapet removal etc. – **Commissioner Powell** made a Motion to approve acceptance of the proposal submitted by Mitchell Contractors Inc. **Commissioner Haworth** seconded the Motion. Motion approved unanimously.
- Approval of minutes – Tuesday, June 26, 2012 – **Commissioner Bard** made a Motion to approve the minutes as edited; **Commissioner Haworth** seconded the Motion. Motion approved unanimously.

3. OPERATIONS REPORT

- Leaks – Main leaks discovered in June on Soper Road and 87th Ave SW. All have been repaired.
- Fire hydrant replacements – two out of four planned for replacement have been completed.
- Production – trend lines for June good, same as May. The monthly production totals curve is tracking well below June's average. Highlights – WADOH recognized the District as "TOPS" optimized – Bronze award.

4. ADMINISTRATIVE REPORT

- Street lighting – the Commercial accounts that were not being charged for their proportionate street lighting costs have been notified that they were not being charged and their accounts have been updated to reflect the new additional charges.
- Automated meter reading system – Misty Cobb from Ferguson will be back the second week of August to continue system startup and testing efforts.
- Quiet title action for Beall Creek watershed parcel 322303UNKN – **General Manager Lakin** discovered that the district actually purchased the property in 1961. It's likely that the District will still have to pay a fee to get the District's name on the title.
- Disaster refund update (\$1,487.89) – The refund check was received at the office the first week in July.

- School District – **Commissioner Haworth** inquired as to whether **General Manager Lakin** has heard back from the School District’s Board about the draft contract proposal submitted. As there has been no word, **Commissioner Haworth** will make contact and try to meet with them.
- Capital Projects Discussion – 2012: PRV stations, Wellfield Boosters Modifications design; 2013: Water main replacements, Creek stations rehabilitation.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Haworth made a Motion to conclude the meeting at 5:50 PM; **Commissioner Powell** seconded the Motion. Motion approved unanimously.