

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, May 8, 2012

REGULAR MEETING
4:30 PM

Meeting came to order at 4:33 PM

A Regular Meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth** and Commissioner **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Commissioner **Richard Bard** was on a prior approved absence.

1. **VISITOR BUSINESS** – There were no visitors present
2. **BOARD DISCUSSION/ACTION**
 - Conservation audits – **Commissioner Powell** requested revisiting the subject of in-house conservation grant awards before the summer peak period ends. **Operations Lead Wahanik** will work with staff to contact the District’s 10 highest water users and assist them with reducing peak demand.
 - Master Resolution – **the Board** will continue to forward their revisions to **General Manager Lakin** for incorporation into the Master Resolution. Next steps: wait for **Commissioner Bard’s** input; send to Board Counsel for review; public notification.
 - Timing of release of next 15 water units – around midyear – make sure Morgan Hill and the Beall Well are performing satisfactorily.
 - Approve General Manager to sign real estate contract documents for Sharifian purchase – **Commissioner Haworth** made a Motion authorizing General Manager Lakin to sign the real estate contract with the Sharifian’s; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
 - Purveyors meeting follow-up –the purveyors were able to vent their frustrations with King County representatives regarding the rapidly escalating costs for inspections and permits. Little was accomplished. King County has a full cost recovery mandate that drives the fee structure.
 - Approval of minutes – Tuesday, April 17, 2012 – **Commissioner Haworth** made a Motion to accept the minutes as submitted; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
3. **OPERATIONS REPORT**
 - Operations Lead Wahanik reported on Wells drawdown performance. Data shows no visible reduction in static aquifer levels. **Commissioner Haworth** requested expediting the completion of a written SOP on the well site operating procedures.
 - Demand is flat.
 - CCR Report – half of the district customers have received a copy.
4. **ADMINISTRATIVE REPORT**
 - Automated meter reading system - order is still being processed.
 - Ridge Road Phase II main replacement completed. King County Roads Inspector has accepted. Waiting for WA Labor and Industries to give final approval before final payment is made to Legend Development. **The Board** requested **General Manager Lakin** to chart out what amount of funding is left for the 2012 capital projects.

- Vashon School District well – **General Manager Lakin** reported discussing alternatives for the location for the proposed well. No communication yet from the school board about the draft proposal. **General Manager Lakin** will file one Change Application with DOE including the School Well and Vashon Meadows Well when appropriate.
- Financials – positive result for March. Reserves are healthy.

5. **APPROVE RESOLUTION(S)**

6. **SIGN APPROVED MINUTES IN BOOK**

7. **SIGN VOUCHERS**

Commissioner Powell made a Motion to conclude the meeting at 5:59 PM; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.