

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, April 17, 2012

REGULAR MEETING
4:30 PM

Meeting came to order @ 4:30 PM

A regular meeting of the Board of Commissioners was held at the District. Those in attendance were President **Steve Haworth**, Commissioner **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Commissioner **Richard Bard** was on an approved absence.

1. VISITOR BUSINESS

- There was no visitor business

2. BOARD DISCUSSION/ACTION

- Master Resolution – Discussion continued on revisions that had been flagged by General Manager Lakin since the last meeting on March 29, 2012. Next steps – Board to send **General Manager Lakin** additional comments.
- Approval of minutes – Special Meeting Tuesday, March 13, 2012, Regular Board Meeting Tuesday, March 13, 2012 and Special Meeting Thursday, March 29, 2012 – **Commissioner Powell** made a Motion to accept all meeting minutes as written; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.

3. OPERATIONS REPORT

- **Operations Lead Wahanik** included two new charts showing consumption by customer class. **Commissioner Powell** requested a graph of long term snapshots for well depth readings averaged.

4. ADMINISTRATIVE REPORT

- Vashon Village – General Manager Lakin has had conversations with designers and realtors.
- Property for sale within Ellis watershed - The owners have accepted the District offer. **General Manager Lakin** has contacted Island Escrow Service to execute the purchase process.
- Automated meter reading system – United Pipe & Supply has gone out of business and liquidated its assets. Ferguson Enterprises has picked up the entire company's inventory therefore automated meter reading system has been delayed by merger of the two companies. Prior United Pipe representatives will continue with Ferguson.
- Ridge Road Phase II main replacement - **Operations Lead Wahanik** reported Legend Development LLC has completed all work on Ridge Road except for asphalt work.
- Vashon School District well agreement – There has been no further communication from the School District at this time.
- 1Mgal tank antenna lease for Pacific Research (Accel Net) – There has been no further communication from Accel Net at this time.
- Interim repairs due to severe winter storm damage for the period of January 14-23, 2012 – Mitchell Construction made minor repairs to structure.

- Mitchell Construction proposal. The Board is in agreement to look into repairing or replacing Beall Creek pump house in the 2013 budget.
- WAEMD disaster assistance process – FEMA disaster assistance funding process progressing. Major documents went out in the mail today. Site visit went well.
- Budgeted capital expenses remaining for 2012 – Control valve on the Beall Well, Ridge Road project, AMR system, PRVs, and Morgan Hill SCADA integration.
- Next meeting agenda – wrapping up the Master Resolution, sending out to District counsel for review, wait for **Commissioner Bard's** return for his comments and notify the public that the District has revised our Resolutions.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

President Haworth made a Motion to conclude the meeting at 6:04 PM; **Commissioner Powell** seconded the Motion. Motion approved unanimously.