

WATER DISTRICT 19
BOARD OF COMMISSIONERS MEETING
Tuesday, April 11, 2017

REGULAR MEETING

Commissioner Bard called the regular meeting of the Water District 19 Board of Commissioners to order at 4:02 p.m. Commissioners **Bob Powell** and **Jenny Bell** were also present. District staff member in attendance were **Jeff Lakin**, General Manager, **Jamie Hatton**, Operations Lead and **Melody Snyder**, Office Administrator. Public guests Jena Thornton and Christine Goering of Eagle Rock Ventures, LLC, Cliff Goodman and Michael Dawson were also present.

1. VISITOR BUSINESS

- Eagle Rock Ventures, LLC – The purpose of Jena Thornton’s visit was to meet the requirements of the Vashon Village settlement by providing supporting water usage documents by Ellisport engineering for a change in tenancy on the Vashon Village property site. **Commissioner Bell** questioned the statement that less water was poised to be used because the engineering report had on data in it. There would be no food preparation on the site, food would be brought in from outside food providers. Jena Thornton also asked if in the future a Hot Tub would be allowed at the “Lodges on Vashon” property site. The figures provided by Ellisport Engineering show being below the threshold in water calculations. Jena stated that she would get detail from the engineer regarding specific water use. **Commissioner Bell** recalled that the lodges cannot install kitchens or laundry facilities and a Hot Tub would be in direct contradiction to the agreement; she would need a legal opinion. **Commissioner Powell** ask to recuse himself as he has a business relationship with tenants at the site. **Commissioner Bard** noted that the wording in the settlement agreement specifies what is allowable and what is not. Made the settlement using the gpd figures at that time. He’s not looking to constrict people with what they can do but the agreement does specify that there’s to be no Hot Tub. Jena Thornton asked if approval could be given for Cliff’s Beer Tasting Room which the usage data would be adhering to the wording of the legal document. Cliff Goodman reiterated that there would be no food preparation on site, as that would require a change of use permit with King County, leaving little room for the tasting area. **Commissioner Powell** doesn’t see renegotiating the contact; that would be unacceptable. Doesn’t see a conflict with the Vashon Village and the complex. **Commissioner Bard** stated that these are two separate issues. Satisfied with the tasting room, doesn’t go over the target. Jena Thornton ask to be put on District’s agenda for the next possible special meeting. and also stated that she would get detail from the engineer regarding specific water use. **Commissioner Bard** will discuss that possibility later during this meeting and asked her to leave a contact number if a special meeting should occur. **Commissioner Bell** requested a copy of the usage reports that General Manager Lakin forwarded to Ellisport Engineering. No action was taken.
- Michael Dawson – he was pleased for the response he received from the district for the flushing schedule and contact from staff. He also brought up the second water unit that he’s been charged for since he purchased the property in 2001. He no longer requires the second water unit and stated that the water unit is not connected to anything; it’s connected to the same meter. There is an apartment above the garage that was put in before he purchased the property and wants to sell that unit back to the district. He expects to be compensated for the value of the water unit. **Commissioner Bard** wondered about how to quantify the circumstances. Mr. Dawson asked to be notified of any decision the board makes concerning his request.

2. BOARD DISCUSSION/ACTION

- Approval of minutes – Tuesday, February 28, 2017, Tuesday, March 7, 2017 and Tuesday, March 14, 2017. **Commissioner Bard** motioned that the meeting minutes be approved as presented, March 14, 2017 as amended; **Commissioner Powell** seconded and the motion carried unanimously.
- 2016 Capacity Analysis report – **Commissioner Bell** brought up the subject of the 2016 Capacity Analysis report being on the district’s website at the district’s last two meetings, but not being approved by the Board. Approved April 2016. Approved one in 2015. Not approved. What approved and not looked at. Take the capacity report off the website? This is being superseded by a new capacity report.
- Consumer Confidence Report (ref. WAC 246-290-72001 through 246-290-72012) – **Commissioner Bell** has repeatedly requested the CCR report being approved by the Board before going out to the public. As a result, the district’s mission statement is out of date. **Commissioner Bard** suggest making a recommendation that the Board review in advance. **General Manager Lakin** stated that the WAC’s is in the structure of the document, requirement by the Department of Health, same type of content in the report. **Commissioner Powell** is not questioning the requirement of the updated mission statement. To address the chlorination, DBP issue and say something subjective about arsenic and manganese and acknowledge there is a balancing act in how water is produced and reflecting each source. Does recall all being very clear in going a little beyond that. Maybe 10 or 20 % of the document. Let’s get back on track with next year’s report. **Commissioner Bell** stated that there is a gap between the board and administration. **General Manager Lakin** addressed the mission statement, “consider using this text in the CCR” and noted that he could not find documentation that the amended the mission statement was not officially adopted by the board. Policy G-1 contains the mission statement most recently accepted by the board that will be published in the comp plan. **Commissioner Bell** motioned that the board accept policy G-1 as the accepted mission statement of Water District 19; **Commissioner Bard** seconded and motion carried unanimously.
- RH2 representation for District at WASWD Semi-annual business meeting - Attendance at WASWD has been low and the organization is concerned that there will not be a quorum to advance business decisions. The Board has been asked to approve the District having a proxy to attend the meetings to assure a quorum. The cost to the District will be covered by the organization and the representative will be from the engineering field, familiar with the operations of water districts. The Board approved the proxy and Commissioner Powell signed the letter to authorize the proxy.
- Investment priorities and rates. Postponed for a special meeting at a later time.

3. OPERATIONS REPORT

- Beall Well Operation
- Wellfield water quality **Commissioner Powell** brought to **Operations Lead Hatton’s** attention that the pH has changed and the commissioners requested a mass spectrometer report and look into substantial gases. **Operations Lead Hatton** will also be testing well 4 (IOC)

4. ADMINISTRATION REPORT

- Comp Plan waiting for G & O
- ’98 GMC out for bid – bids will be opened on Friday, April 14, 2017 at noon.
- Forwarded public records request to King County Council related to franchise ordinance action by WASWD. **General Manager Lakin** explained that each agency turned into the KC to come up with a formula specific to each individual area for charges.
- Scheduling of Well 4 rehab, winter conditions, leaning towards traditional ways of rehabbing. Note traditional.
- John Runyon meeting scheduled with commissioners April 13th at 9:00 am, the venue will be determined by **Commissioner Bard** and he will relay the information to the other commissioners.
- Commissioners have directed Operations Lead Hatton to use previous comp plan for WUE.
- Special Meeting for rates and investments is scheduled for Thursday April 27th at 10:00 am in the District board room.

- Contact Water District 19's council concerning the Lodges proposal for change of tenant and use, clarify if the changes can be accepted by the District board under the current agreement, or if a new agreement will or should be drafted.

5. SIGN APPROVED MINUTES IN BOOK

MEETING CONCLUDE AT 7:15 PM