

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, March 13, 2018**

**REGULAR MEETING 4:00 PM**

Board President **Bob Powell** called the regular meeting of the Water District 19 Board of Commissioners to order at 4:01 PM. Commissioners **Jenny Bell** and **Seth Zuckerman** were also present. District staff members in attendance was General Manager **Jim McRae**, Operations Lead **Jamie Hatton**, Operations Tech **Keith Kassik** and **Kaiulani Osorio-Sawka** and Office Administrator **Melody Snyder**. Visitors present were Jaelyn Moynahan and Kalerie Kendall, Project Managers with King County Department of Community and Human Services, Chris Szala and Kim Goforth with Vashon Household, Reed Fitzpatrick and Tom Bardeen.

• **VISITOR BUSINESS**

- Chris Szala, Vashon Household is proposing a new project that would specifically be targeting affordable housing and is looking for approval from the Board for this project. Vashon Household was approached by King County Department of Community and Human Services about the possibility of a new approach to housing that would be new and different. Vashon Household is looking at a piece of land that currently has 5 water units attached and the planned use for the property is to create as many housing units for people to live at the lowest cost. There would be 5 buildings, with 8 rooms per unit. Each room would be between 300-350 sq. ft. with a microwave and refrigerator, clustering on two stories, about 1500 sq. ft. There would be an additional common house for kitchen and laundry facilities. Chris Szala said that he has 70 individuals on their housing wait list and feels that he could easily fill all the units. Jaelyn Moynahan spoke to the board about using gray water recycling and solar as part of the project. **President Powell** requested that Chris provide the district with an engineering report that clearly shows what the daily water consumption would be based on the actual plans and to include the gray water figures. He would be happy to work with Vashon Household on this project sometime this April. Chris stressed the importance of this project and the timeline deadline of May 15<sup>th</sup>, 2018 he has to move forward.
- Reed Fitzpatrick, Vashon Central Storage – Submitted a request for a Commercial CWA on property that he owns, 3.8 acres, behind The Minglement. He has the water units available for the project. He's looking to install 175 mobile containers for storage. The Board requested that he provide the district with the engineer's report with exact water use calculations as required for CWA approval.
- Tom Bardeen – the moving of water shares. Tom Bardeen owns property behind the Vashon Market area. He asked about moving some water units he has to another property (that he also owns) and building single family residences instead of multi-family housing. Prior concerns were about having to extend the water main down 103<sup>rd</sup> but his plans have changed as he is proposing single family homes. **President Powell** requested that he work with **General Manager McRae** to determine the best way to provide water service to Tom's properties.

• **BOARD – ACTION REQUIRED**

- Approval of minutes – Tuesday February 13<sup>th</sup>, 2018 and Special Meeting Tuesday, March 6<sup>th</sup>, 2018: **Commissioner Bell** made a Motion to approve the February 13<sup>th</sup> and March 6<sup>th</sup> Special Meeting minutes as amended; **Commissioner Zuckerman** seconded. Motion passed unanimously.
- Chris Szala – questions on water shares for 40-person housing project (four structures) – no action was taken at this time
- Operations Staffing – Update on second operator – The individual that the district was looking to hire did not pass their 2<sup>nd</sup> exam. The plan is to continue advertising for a qualified water works operator.

- FEMA – Designation of Applicant’s Agent – *signatures required* – **President Powell** authorized **General Manager McRae** and **Operations Lead Hatton** to be the signatory agent with FEMA.

• **BOARD – DISCUSSION/TABLE/MORE INFORMATION**

- Comprehensive Plan – review and update to CIP (Capital Improvement Plan) after March 6<sup>th</sup> Special Meeting – **General Manager McRae** reported that we are ready to send the CIP to Gray & Osborne for review. Most of this deals with main replacements. Also to be included are valves, fire hydrant and mobilization costs that go along with the improvements. **General Manager McRae** also forwarded to Katy Isakson to assist in determining the yearly amount of money that can be applied to the CIP.
- Introduce Kaiulani E. Osorio-Sawka (Kai) – Kai started working full time on March 6<sup>th</sup> - Welcome Kai!
- Water Shares - waiting list discussion (*every 3 months – next month - April*)

• **OPERATIONS REPORT**

- System Performance Report – **Operations Lead Hatton** reported on water use statistics. She noted that we will be starting to work the CCR (Consumer Confidence Report) which is due by the first of July. She will also be working on the WUE (Water Use Report).
- WTP – Filter 2 Maintenance Update – **Operations Tech Kassik** has installed all the new gaskets in the filter. Frank Zellerhoff helped install plates that were removed. **President Powell** will plan to meet down at the treatment plant to look at the plate issue. **Operations Tech Kassik** has also been working on the Clarifiers and will start replacing the grates. He’s hoping to have it ready for the summer. The East recycle basin is also on the schedule to get cleaned out. Also on the scheduled maintenance list is to have divers come to the treatment plant this fall to clean, inspect and vacuum the tanks.
- Landau Well Operation & Maintenance Report – still in a draft form, still working on some of the results. They are working on ways to improve production at the well site, giving the district guidelines to run them in a sustainable fashion. **President Powell** expressed concerns with the prior CO2 process and what went wrong. Need to find out how to dislodge all the material off of the screens. We need more capacity.

• **ADMINISTRATION REPORT**

- Financial Update through February 2018 – **Commissioner Zuckerman** noted that the budget includes the 2017 projection of \$54,000.00 for water shares
- PERS – Audit results from February 23<sup>rd</sup>, 2018 – postponed.

• **SIGN APPROVED MINUTES IN BOOK**

• **SIGN VOUCHERS**

**Meeting concluded at 7:02 PM**