

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, March 13, 2012

REGULAR MEETING
4:30 PM

Meeting came to order @ 4:25 pm

A regular meeting of the Board of Commissioners was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitor present was Gerald Alferts.

1. VISITOR BUSINESS

- Gerald Alferts – leak relief – he is requesting an additional leak adjustment over and above the standard adjustment previously given. **Commissioner Haworth** made a Motion to grant an additional adjustment that is equal to the District's cost of production; **Commissioner Bard** seconded the Motion. Motion passed unanimously.

2. BOARD DISCUSSION/ACTION

- Vashon School District well agreement – discussed remaining issues to address in the proposed agreement before forwarding to the School District's Board.
- Master Resolution – discussed additional suggested revisions. **General Manager Lakin** to make agreed upon changes in preparation for the next special meeting.
- Connection Policy – **Commissioner Haworth** presented a draft connection policy for consideration. Issue tabled for a later meeting.
- Kelly CWA request – discussed current policy regarding water mains to abut parcels. **General Manager Lakin** brought to the Board's attention for consideration of a policy revision as part of the Master Resolution process.
- CWA Request – Williams Holding Company's tenant sent in a request for a Commercial Change of Use application. Required Engineers Report regarding usage was presented showing that the change of use would remain within existing parameters for their water unit. **Commissioner Haworth** made a Motion to accept the CWA Change of Use request by Williams Holding Company's tenant; **Commissioner Bard** seconded the Motion. Motion passed unanimously.
- 2012 Schedule of Customer Fees Changes – **General Manager Lakin** presented the revised schedule for Board consideration. New schedule includes an increase to the General Facilities Charge of \$357, including all base charges in the chart, including all fees for Illegal Hydrant Use, increasing the front footage street lighting fee to \$0.20 per front foot and adding a wet hydrant flow test fee. **Commissioner Bard** made a Motion to approve the changes to the 2012 Schedule of Customer Fees; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
- 1Mgal tank antenna lease for Pacific Research (Accel Net) – Waiting for Accel Net to finalize a formal agreement with Pacific Research. The District will then execute a contract with Accel Net.
- Approval of minutes – Tuesday, February 28, 2012 – **Commissioner Powell** made a Motion to approve the minutes as amended; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.

3. OPERATIONS REPORT

- Well field drawdowns – 2012 manually sounding for well 1 due to broken sounder cable.

- Flushing - completed today.

4. **ADMINISTRATIVE REPORT**

- PRV replacements – drawings and quotations received. Planned for second half of the year.
- Automated meter reading system – forwarded purchase order.
- Ridge Road Phase II main replacement – waiting for signed contract documents from contractor.
- Federal disaster declaration for Washington - severe winter storm for January 14-23, 2012 – waiting for feedback from WAEMD regarding our application for assistance.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Powell made a Motion to conclude the meeting at 6:22 PM; **Commissioner Bard** seconded the Motion. Motion passed unanimously.