

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, February 12, 2013

REGULAR MEETING
4:30 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth**, Commissioner **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Commissioner **Richard Bard** was not in attendance due to prior work commitments. Bill Reynolds of PACE Engineering was here for the hydraulic analysis presentation.

Meeting came at order at 4:27 PM

1. VISITOR BUSINESS

- PACE PRV hydraulic analysis presentation – Bill Reynolds gave a presentation to the Board discussing the completed hydraulic analysis. Based on the analysis, the District will have five different pressure zones compared to the current three, primarily to support adequate fire flow and consequently will need a fourth PRV station.

2. BOARD DISCUSSION/ACTION

- Increase scope of work and budget for PRV project. **Commissioner Powell** made a Motion to approve the request to increase the scope of the PRV project by \$50,000.00; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.
- Submittal on preliminary design for Tank Farm booster station – RH2 submitted a professional services proposal for the preliminary design of the Tank Farm Booster Pump Station Improvements. **Commissioner Haworth** made a Motion to approve the proposal as submitted by RH2; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
- Beall Creek station building rehab. – Two proposals were submitted for approval, one proposal was for a metal building and the other for a block building. **Commissioner Haworth** made a Motion to approve the metal building estimate from Mitchell Construction; **Commissioner Powell** seconded the Motion. Motion passed unanimously.
- Approval of minutes – January 8, 2013 – **Commissioner Powell** made a Motion to approve the minutes as written; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.

3. OPERATIONS REPORT

- Flushing plan – plan is to flush lower zone in March. Wellfield drawdowns stable. Morgan Hill well and tank out of service.

4. ADMINISTRATIVE REPORT

- Water unit acceptance/payments update – **Office Administrator Snyder** announced that seven (7) units that had been invoiced earlier were being returned by the waiting list customer due to lack of funding and requested to be left on the waiting list. The next individuals on the waiting list have been notified of the unit(s) availability.
- DOE water right application - Vashon Meadows – need to get an estimate on professional services costs and choose a consultant.
- **Commissioner Haworth** reported that he had spoken with Chris Szala, Executive Director of Vashon Household regarding a potential new housing project they may develop and what limitations existed for water availability.

- Financials – non-budgeted expenses occurred due to personnel attrition and for professional services costs for the developer standards revision input to the Master Resolution.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

Commissioner Powell made a Motion to conclude the meeting at 5:40 PM; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.