

**WATER DISTRICT 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, January 10, 2017**

**REGULAR MEETING**  
**4:00 PM**

A regular meeting of the Board of Commissioners was held in the District Board Room. Those in attendance were President **Richard Bard**, Commissioners **Bob Powell** and **Jenny Bell**, General Manager **Jeff Lakin**, Operations Lead **Jamie Hatton**, Operations Technician **Helen Westphal** and Office Administrator **Melody Snyder**.

**Meeting came to order at 4:00 PM**

**1. VISITOR BUSINESS**

- There were no visitors present

**2. BOARD DISCUSSION/ACTION**

- Approval of minutes – Tuesday, November 8<sup>th</sup>, 2016 and Tuesday, December 13<sup>th</sup>, 2016, **Commissioner Bard** made a Motion to approve the minutes as presented; **Commissioner Powell** seconded the Motion. Motion passed.
- State audit – the Entrance Meeting was held with State Auditor Kendra Huson on Monday, January 9 at 10:00 am. **Commissioner Powell, General Manager Lakin and Office Administrator Melody Snyder** were in attendance. Discussed the audit process and costs involved. Ms. Huson will request an Exit Meeting after completing the audit.
- King County R/W Franchise rent ordinance – the District committed to being on the list of Washington Association of Sewer Districts members who tentatively support a class action against King County in response to this ordinance. Expect lengthy process.
- Vashon Town Plan - Community Action Group (CAG) – **Commissioner Bard and General Manager Lakin** responded to a query from Bradley Clark regarding the allocation of ERUs after the waiting list is served. The CAG is meeting again tonight at 6:00 pm.
- WASWD Commissioner Workshop Feb. 4, 2017 – Commissioners were notified of the workshop. **Commissioner Powell** may attend depending on the planned agenda. **Commissioners Bard and Bell** will not attend.
- Well 1 and the perfecting of the wellfield water right – **Commissioner Bard** requested the capacities of Wells 1&4 be restored to 75 gpm each until sufficient run data is collected. **General Manager Lakin** to contact Gray & Osborne.

Regarding water right perfecting: **Commissioner Powell** suggested transferring part of the water right to a different location to facilitate successful perfection. **The Board** requested clarification regarding the need for language in our Comprehensive Plan that addresses plans to mitigate a predicted production deficit. **General Manager Lakin** predicted that DOH would expect to see language and costing pertaining to source development to address the deficit. **Commissioner Bell** stated she plans to contact DOH.

**3. OPERATIONS REPORT**

- Welcome Jamie – Jamie Hatton started officially January 3, 2017. **Operations Technician Helen Westphal** gave a brief Operations Report. The temporary tank and pump on 115<sup>th</sup> and Bank Road is up and running again on generator power. No permanent power installed to date. Puget Sound Energy state the entire process could take up to 10 weeks.

#### 4. **ADMINISTRATION REPORT**

- Comp Plan – **General Manager Lakin** reported that Gray & Osborne is committed to forwarding three more completed chapters this month.
- DOH Distribution System Sanitary Survey – **General Manager Lakin** reported that he was pleased with the report – no significant issues identified. Lakin forwarded a response and completion schedule to DOH regarding the punch list of relatively minor tasks. The exception is the vent on top of the 625Kgal tank, which will be replaced when the interior coating is replaced.
- Main replacements: The first half of the replacement of the 2 inch water main on Bank Rd. is planned for replacement in the Fall.  
The brand new loan program sponsored by the EPA was discussed.
- **Commissioner Bell** reported having conversations with a consultant that could redesign our pricing (rates). **Commissioners Powell and Bard** requested more information regarding cost and qualifications. **General Manager Lakin** stated a formal request for qualifications (RFQ) from a number of consultants would be required if the District plans to contract for work on our rates.
- Temporary tank and pump system at 115<sup>th</sup>: current challenge is keeping the station thawed.

#### 5. **SIGN APPROVED MINUTES IN BOOK**

**MEETING CONCLUDED AT 5:18 PM**