

**WATER DISTRICT NO. 19**  
**BOARD OF COMMISSIONERS MEETING**  
**Tuesday, May 12, 2009**

**REGULAR MEETING**  
**6:30 PM**

A regular meeting of the Board of Commissioners of Water District 19 was held at the district office. Those in attendance were President **Frank Jackson**, Commissioners **Steve Haworth** and **Richard Bard**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**.

1. **VISITOR BUSINESS** – There were no visitors present
2. **OPERATIONS REPORT**
  - The analysis for disinfection byproducts indicated high HAA5's, particularly at Soper Road. Plan to collect a follow-up sample at Soper Road. The next quarterly sample will be collected on June 15<sup>th</sup>. **Commissioner Jackson** is interested in clearly identifying the source of the problem. Follow-up results will be forwarded to the Board. The wells are shut down for one month for the aquifer recharge test. The Ridge Road main replacement project was started today. Water will be shut off on Wednesday, May 13<sup>th</sup>.
3. **BOARD DISCUSSION/ACTION**
  - Accessory Dwelling Units – The **Board** established short term goals to be completed by the June regular meeting. These include an Op Ed piece in the newspaper, a guest appearance by one member of the **Board** at a Community Council meeting to encourage community input, and a draft letter to the waiting list applicants to make them aware of the current policy making activity. **Commissioner Haworth** to draft the Op Ed piece. **Commissioner Jackson** will contact Jean Bosch, President of the Vashon Community Council about getting on their agenda, **Jeff Lakin** will draft a letter for the waiting list applicants based on the highlights of the Op Ed piece. Staff will also research water usage for apartments to establish estimate for ADU demand. The **Board** discussed the recommendations from District counsel. **Commissioner Jackson** to speak to Loren Dunn about hiring his assistant Mindy to complete recommended research.
  - J. Scott Homes water unit buyback – He has not responded to the release forms that were sent to him.
  - Conservation – There were 3 rebates issued in April. One clothes washer, one low flow toilet and one rain barrel.
  - PWTF – The legislature raided the trust fund so no loans will be made in this biennium. **Commissioner Haworth** has requested that **Jeff Lakin** try to set up a meeting with State Representative Sharon Nelson to discuss the future of the PWTF and to highlight past project successes.
  - Resolution #1130– six month step increase for Kathy Good. **Commissioner Haworth** made a Motion to approve Resolution #1130. **Commissioner Bard** seconded the Motion. Motion approved unanimously.
  - Approval of minutes – Tuesday, April 14, 2009 – **Commissioner Bard** made a Motion to approve the minutes as amended; **Commissioner Jackson** seconded the Motion. Motion approved unanimously.
4. **ADMINISTRATIVE REPORT**

- Emergency Response Planning – **Commissioner Bard** recommended implementing the pre-disaster tasks identified in the new Emergency Operations Plan. **Jeff Lakin** described other activities that have been ongoing including subscribing to the Federal priority access programs for land line and mobile phone service, attendance at additional response training and hazard mitigation plan development. Table top training at staff meetings is planned for the near future. **The Board** has concurred on the Emergency Operations Plan and accepted it in its present form and agreed to begin implementing planned tasks including clarifying the role of each Board member.
- Comp Plan status – Jeff Lakin received a response from Steve Hirschey of King County describing the section in the King County Comprehensive Plan that addresses the need for a joint planning process. Jeff indicated that it is still difficult to clearly identify where in the data estimates Vashon Island falls and consequently causes the need for this process. **Commissioner Jackson** suggested that we keep the pressure on and follow through with scheduling a meeting with Steve Hirschey in order to complete the Plan soon.
- Beall Well update – moving forward on the chlorine contact chamber. \$25,000.00 worth of materials, ordered. Delivery is about 3 weeks out.
- Sunflower Developer Extension – Contractor back on site. Keith is inspecting the work and their progress. It is our impression that the work on Bank Road is complete.
- Financials –Reserves are holding steady. April showed a positive net result.
- Derek Churchill – a tour needs to be scheduled.
- Backflow device – **The Board** recommended that **Armin Wahanik** draft a new Resolution that notifies our customers that we will install a backflow device and charge a fee for that service if they do not comply with Water District 19’s policy of having a backflow device installed in a timely manner. This new Resolution will supersede Resolution#1026 approved on December 11, 2002.

5. **APPROVE VOUCHERS**

6. **SIGN APPROVED MINUTES IN BOOK**

7. **ADJOURNED 9:15 pm**