

**WATER DISTRICT #19**  
**BOARD OF COMMISSIONERS MEETING**  
**Thursday, February 24, 2011**

**REGULAR MEETING – MARCH 8 MEETING RESCHEDULED**  
**4:30 PM**

**Meeting came to order at 4:28 PM**

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth** and Commissioner **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Commissioner **Richard Bard** was unable to attend as he was out of town for business purposes. Visitor present was Frank Jackson.

1. **VISITOR BUSINESS** – Frank Jackson, former Commissioner for Water District 19 stated that there had been discussion at the town planning meeting for a request for participation from either a Board member or General Manager Lakin to attend one of their meetings.
2. **BOARD DISCUSSION/ACTION**
  - Vashon Meadows revised SMA – the original agreement had previously been with the former owner of the property and needs revision to reflect agreement with the Vashon Meadows Homeowners Association. Board Counsel has reviewed. After a brief discussion of various elements of the agreement, it was tabled until the April 12<sup>th</sup>, 2011 meeting.
  - Mater Resolution discussion – nothing new to add at this time
  - **General Manager Lakin** spoke of RCW 57.12.020 excusing Commissioner's absences from meetings. Discussion tabled until **Commissioner Bard** returns
  - Approval of minutes – Tuesday, February 8, 2011 – **Commissioner Powell** made a Motion to approve the minutes as presented; **Commissioner Haworth** seconded the Motion. Motion approved unanimously.
3. **OPERATIONS REPORT**
  - Flushing – started mid month of February. Flushed upper zone, north of town. Working during the day. Downtown area will be flushed in March after Ridge Road Phase I project is completed. Lower zone to be flushed in April. There were no calls from customers.
  - Production data – low production this time of year. Normal production table to be emailed to the Board.
  - CT issue with DOH – The district may contest CT variance from December 10, 2010.
4. **ADMINISTRATIVE REPORT**
  - Ridge Road main replacement – announcement about the project has been placed in the local paper. Three changes to project: 1). Flagger (traffic control plan). Submitted change order. 2). Two water services changes. 3). Connection on Beall, shown to be connecting to the raw water line at Ellis. **General Manager Lakin** estimated that at this point the project cost will be just over \$80,000.
  - Natalie Sheard – nothing new to report from last meeting. She has not responded to **General Manager Lakin's** email sent subsequent to the February 8 meeting.
  - Earthquake tabletop with staff – Emergency plan reviewed 2/15/11.

- Beall Well – RH2 forwarded letter of request to DOH for approval of our operating plan. Copy to be sent to Commissioners.
- Morgan Hill – nothing new from RH2.
- Michael Laurie’s Conservation Proposal – put on agenda for next meeting.
- Resolution # 1142 authorizing an increase of \$100.00 from \$2,650 to \$2,750 in our petty cash account to bring our total cash on hand to \$250.00 from \$150.00. **Commissioner Haworth** made a motion to approve the increase of the petty cash account from \$2,650 to \$2,750. **Commissioner Powell** seconded the motion. Motion passed unanimously.
- Water unit return – Karen Lindskog, owner of the Vashon Liquor Store accounts 43800 and 43810 requested to return water unit account 43810. Meter is installed, but has not has never had any water usage. Her request complies with Resolution #1116. **Commissioner Haworth** made a Motion to approve buying back water unit account 43810 from Karen Lindskog; **Commissioner Powell** seconded the Motion. Motion passed unanimously.

Topic for next meeting – continuation ADU research.

5. **SIGN APPROVED MINUTES IN BOOK**

6. **SIGN VOUCHERS**

**Commissioner Haworth** made a Motion to conclude the meeting at 6:02 PM; **Commissioner Powell** seconded the Motion. Motion passed unanimously.