

WATER DISTRICT #19
BOARD OF COMMISSIONERS MEETING
Tuesday, April 12, 2011

REGULAR MEETING
4:30 PM

Meeting came to order at 4:29 PM

A regular meeting of the Board of Commissioners of Water District 19 was held at the District Office. Those in attendance were President **Steve Haworth** and Commissioners **Richard Bard** and **Bob Powell**, General Manager **Jeff Lakin**, Operations Lead **Armin Wahanik** and Office Administrator **Melody Snyder**. Visitor present was Phillip Nicolai.

1. VISITOR BUSINESS

- Nicolai CWA request – The Nicolai’s plan to remove their existing mobile home and build a new single family structure. The draft change of service agreement has previously been submitted to the Board for consideration. **Commissioner Bard** made a Motion to approve the Nicolai change of service agreement; **Commissioner Powell** seconded the Motion. Motion approved unanimously.
- Shirley Snider illegal connection - Ms. Snider has been in contact with Board members about the hardship the illegal connection charges are for her financially. She is requesting relief. There have been no decisions to change policy at this time.
- Gay Rosser leak adjustment – **The Board** concurred that the existing policy shall be applied for calculation of a leak adjustment.

2. BOARD DISCUSSION/ACTION

- ADUs – Tabled for special meeting set for May 12th, 2011.
- Vashon Meadows revised SMA – **General Manager Lakin** has sent the revised agreement back to the association for review. The association must procure easements from the six properties on the well for the previous installation of the 1 ½ inch PVC water main on their lots to finalize the revised SMA.
- Master Resolution discussion – **Commissioner Haworth** has called for a special meeting to continue discussion about the Master Resolution, ADU’s and Conservation. Meeting to be held on May 12th, 2011 at 10 AM.
- Approval of minutes – Tuesday, February 24, 2011 – **Commissioner Powell** made a Motion to approve the minutes as presented; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.

3. OPERATIONS REPORT

- Flushing – due to the Ridge Road Main Project Phase I beginning in early March, the only flushing done was Beall Road.
- Production – With the unusually high rain fall in March/April, the district has increased the use of the wellfield. For the period in question, at 150 gpm draw downs were not excessive. **Commissioner Powell** recommended completion of wellfield operating guidelines.

4. ADMINISTRATIVE REPORT

- Ridge Road main replacement work complete. Final invoice received, less 5% retention requirement of the Department of Labor and Industries. Approved change orders (mainly

generated by King County), traffic control and culvert depth issue, main connection on Beall Road totaling approximately \$29,000.00. Final cost at \$109,684.71 which includes tax.

- Beall Well - Department of Health would like us to run ammonia treatment pilot test again.
- Morgan Hill Well – still waiting for RH2 report on recommendations to treat for manganese.
- Conservation – **Commissioner Haworth** spoke about different conservation scenarios that the district could enact without outside assistance. Possible program revisions were discussed.
- Backflow module software by CUSI - **Commissioner Powell** made a Motion to approve the purchase of an advance backflow module for \$1,000.00; **Commissioner Haworth** seconded the Motion. Motion passed unanimously.
- Jonah Loeb’s request for an additional service connection - based on property records and District records research Mr. Loeb’s request was turned down by the **Board**. **General Manager Lakin** to relay that information to Mr. Loeb.

5. SIGN APPROVED MINUTES IN BOOK

6. SIGN VOUCHERS

Commissioner Haworth made a Motion to conclude the meeting at 6:36 PM; **Commissioner Bard** seconded the Motion. Motion passed unanimously.